



**Peekskill City School District**  
*A System Focused on Every Student; Every Day*

Office for  
Administrative Services/HR

1031 Elm Street • Peekskill, NY 10566-3499  
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**PLEASE POST IN APPROPRIATE AREAS**  
**PERSONNEL BULLETIN # 1819-118**  
**ANTICIPATED VACANCIES**  
**October 31, 2018**

POSITIONS: Teacher Aide –(After School Hours)  
Substitute Teacher Aide - (After School Hours)

POSITION GOAL:

Teacher Aide needed Per Diem for after-school activities and events for a High School student with severe multiple disabilities:

Duties and responsibilities to include: (sample)

- Assistance with getting to and from afterschool activities ( i.e. Regent Prep Program, Healthy Kids)
- Assistance with toileting; lifting student from wheelchair and support in the restroom
- Assistance with meals to include hand feeding
- Assistance with communication device (student is non-verbal)
- Assistance with ensuring student has academic materials and supplies
- Assistance with communicating needs to parents and all staff
- Participate in training with the nurse, Occupational and Physical Therapist
- Knowledge of emergency evacuation plan for the student
- Experience working with students with severe disability required

LOCATION: District Wide

STIPEND: As per Peekskill Teacher’s Aide Organization (PTAO) contract

START DATE: October 2018 (anticipated)

END DATE: June 26, 2019 (anticipated)

WORK DAY: After School Hours (when needed)

CLOSING DATE: December 21, 2018

INSTRUCTIONS TO APPLICANTS:

Submit letter of interest and resume via e-mail to: [personnel@peekskillschools.org](mailto:personnel@peekskillschools.org)

Please do not submit additional materials via: e-mails sent directly to School District employees; the U.S. mail; hand-delivery; or fax machine. The Peekskill School District does not discriminate on the basis of race, color, national origins, age, handicapping conditions or sex in its educational programs or employment.